

ADMINISTRATIVE MESSAGE

ROUTINE

R 071447Z NOV 91 ZYB PSN 565976138

FM NAVSAFECEN NORFOLK VA//30/054//

TO NAVSAFE EAST

NAVSAFE WEST

ACCT NA-CRAXDA

UNCLAS //N05100//

SUBJ: CLARIFICATION OF CHANGE 2-2 TO OPNAVINST 5102.1C MISHAP INVESTIGATION AND REPORTING
MSGID/GENADMIN/NAVSAFECEN//
REF/A/GENADMIN/NAVSAFECEN/041448Z OCT 91//
REF/B/DOC/CNO WASHINGTON DC/03MAR89//
REF/C/DOC/CNO WASHINGTON DC/31AUG83//
NARR/REF B IS OPNAVINST 5102.1C. REF C IS OPNAVINST 5100.23B.//
RMKS/1. REF A PROMULGATED SEVERAL CHANGES TO REF B EFFECTIVE 1 OCT 91.

2. AS A RESULT OF NUMEROUS QUESTIONS ON REF A, THE FOLLOWING INFORMATION IS PROVIDED FOR CLARIFICATION:

A. REF A CHANGED THE REQUIREMENT FOR REPORTING LOST WORKDAY MISHAPS TO NAVSAFECEN. ONLY MISHAPS RESULTING IN 5 OR MORE LOST WORKDAYS ARE NOW REQUIRED TO BE REPORTED TO NAVSAFECEN IN PID FORMAT. THIS CHANGE APPLIES ONLY TO LOST WORKDAY CASES; NOT INVESTIGATION, RECORDKEEPING AND CASE REVIEW.

B. IN ADDITION, REFER TO REF B, CHAPTER 3, PARAGRAPH 301A(3) THROUGH 301A(6) FOR EXCEPTIONS TO THE FIVE LOST WORKDAY REPORTING REQUIREMENTS. ALL CASES OF ELECTRIC SHOCK AS A RESULT OF EQUIPMENT DESIGN DEFICIENCY, ALL CHEMICAL OR TOXIC EXPOSURES, ALL OXYGEN DEFICIENCY AND ALL TERMINATION OF TRAINING MISHAPS ARE STILL REQUIRED TO BE REPORTED TO NAVSAFECEN.

C. THE CHANGE IN REPORTABLE LOST WORKDAY CASES DOES NOT AFFECT THE RECORDING OF INJURIES AND ILLNESSES IN REF B, CHAPTER 7, PARA 701. ALL OCCUPATIONAL LOST WORKDAY INJURIES AND ILLNESSES MUST STILL BE RECORDED ON THE LOG OF NAVY INJURIES AND OCCUPATIONAL ILLNESSES.

D. REFER TO REF B, CHAPTER 7, PARA 701E: REF A CHANGED THE FORMULA FOR CALCULATING THE INJURY AND ILLNESS FREQUENCY RATE. ALTHOUGH FIRST AID CASES MUST BE RECORDED IN THE LOG OF NAVY INJURIES AND ILLNESSES AND SUMMARIZED ON THE QUARTERLY REPORT OF NAVY CIVILIAN OCCUPATIONAL INJURIES AND ILLNESSES, THEY ARE NO LONGER COUNTED WHEN CALCULATING THE FREQUENCY RATE FOR TOTAL CASES.

3. CHANGES TO REF B DO NOT CHANGE THE REQUIREMENT IN REF C, CHAPTER 16 PARAGRAPH 16007D. COMMANDING OFFICERS MUST STILL REVIEW ALL MISHAPS WITH THREE OR MORE LOST WORKDAYS WITH THE

COGNIZANT FIRST-LINE SUPERVISOR AN/OR THE NEXT LEVEL OF
MANAGEMENT INVOLVED.

4. THIS MESSAGE HAS BEEN COORDINATED WITH OP-454.//